Creighton Access Management Interface (AMI)

Setting Up Your Mobile Device

If you forget your Blue password, you can access your account by using your mobile device. To active this feature, follow the instructions below.

 Select Setup Mobile App Authentication from the Application tab.



- First choose the tab for the type of mobile device you have. **Android**, **iPhone**, or **Other**.
- Review the instructions for either **Students** or **Faculty/Staff**.
- Install or open the recommended app for your device. (Microsoft Authenticator, Duo, etc.)
- Follow the instructions for your device specific app and scan the QR code.
- Next click Continue.

SSPR Account Management Interface - AMI
Setup Mobile App Authentication (Optional)
If you forget your BLUE Password, you can access your account by using your mobile device. Follow the instructions below based on your device type.
Android iPhone Other
Install the Microsoft Authenticator App (Students) or Duo App (Faculty/Staff) for Android.
 On your phone, go to the App Store. Search for Microsoft Authenticator (Students) or Duo App (Faculty/Staff). Download and install the application.
STUDENTS configure the Microsoft Authenticator App.
 In the Microsoft Authenticator, tap '+' and select 'Work or School account'. Select 'Scan QR code'. Use your phone's camera to QR scan this code. Once you have scanned the QR code.
FACULTY/STAFF configure the Duo App.
 In Duo, tap 'Add' and select 'Use QR Code'. Use your phone's camera to scan this QR code. Once you have scanned the QR code click 'Done'.
Continue Cancel



• A Passcode will then be sent to your mobile device in whichever app you chose for verification.



- To test that your mobile device is setup correctly, enter the code sent to your device in the **Validation Code** box.
- Next click **Validate**. A verification message is then sent to your mobile device confirming that your mobile device is correctly set.

