Creighton University

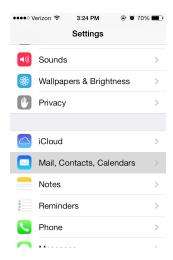
Step-by-Step

## **Connecting iPhone to The New CUmail (Office365)**

- 1. Double click the home button on your phone
- 2. Find the mail app and swipe up to close it.



3. Open the settings app on your phone and tap "Mail, Contacts, Calendars".

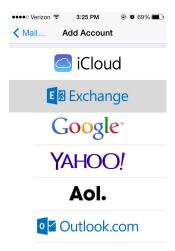


Note: If you currently have your phone set up with the Old CUmail, you will need to delete that account first. Tap on your account and select "Delete Account" before proceeding.

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Step-by-Step

4. Tap Exchange



5. Type in your email address (NetID@creighton.edu) and your BLUE password



6. Tap save.



Note: If email configuration is not automatic, server name is **outlook.office365.com**. Leave the Domain **blank** 

Questions? Contact the DoIT Serivce Desk at 402-280-1111 and select the appropriate option.