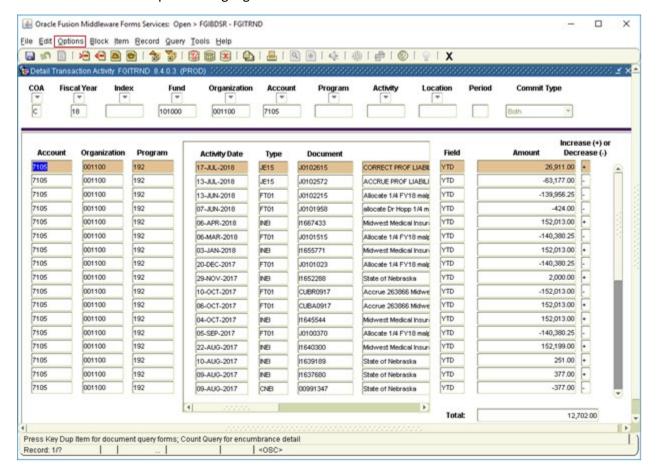
# **Creighton University**

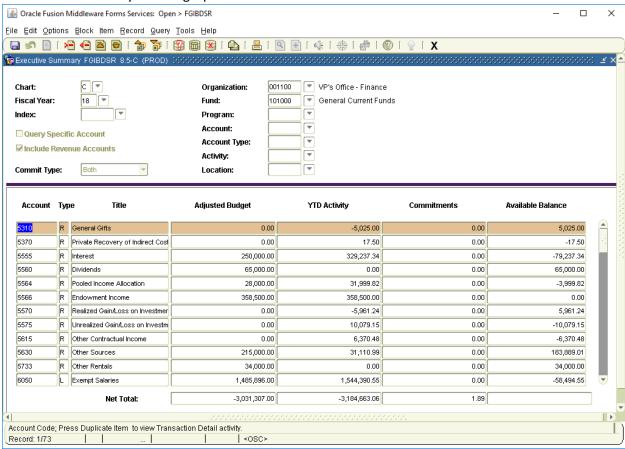
## **Quick Banner 9 Navigation for Frequent Finance Users**

This Sessions will familiarize outside departmental users of [a sample of] Finance Forms with the new Banner 9 versions and the differences from the Banner 8 forms of the same name.

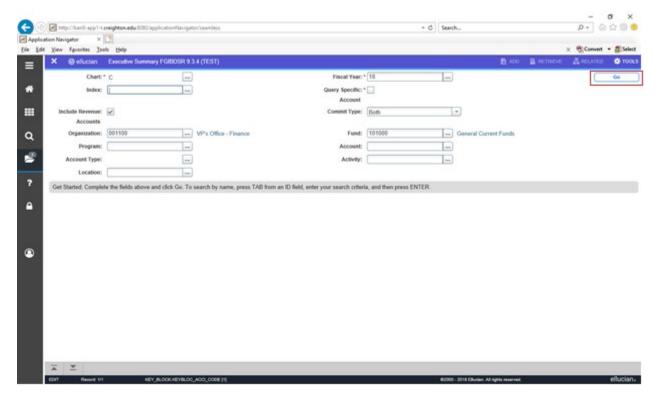
#### B8 - FGIBDSR - Note: Options - Highlighted in Red



#### Drill down to detail by selecting Options

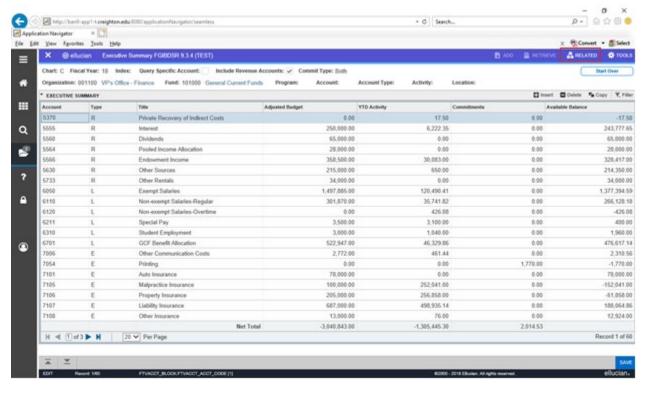


#### B9 – FGIBDSR – Note 'Go' Highlighted in Red

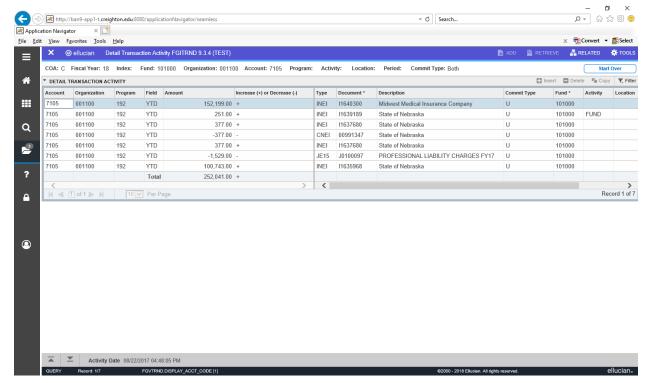


After inputting the look-up values you wish to use and choose 'Go' this will bring you to the output screen

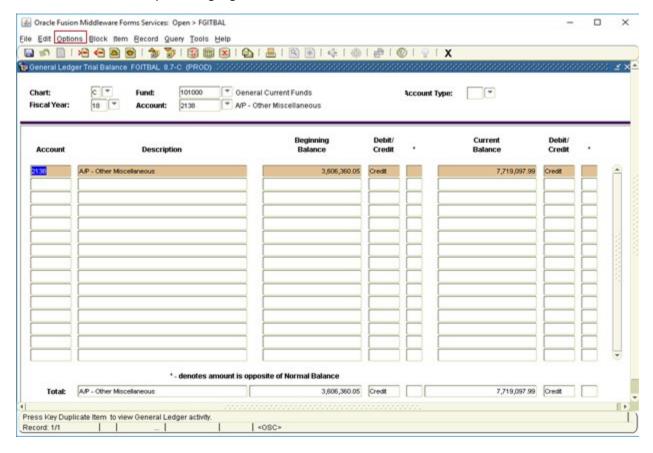
#### Note: RELATED is Highlighted in Red



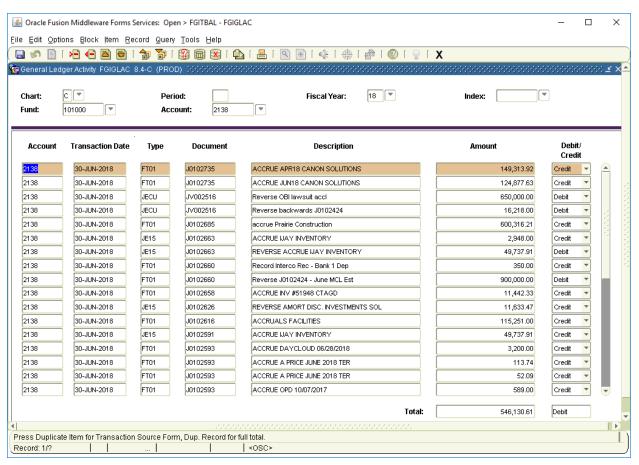
#### Select Related and then FGITRND to get this detail



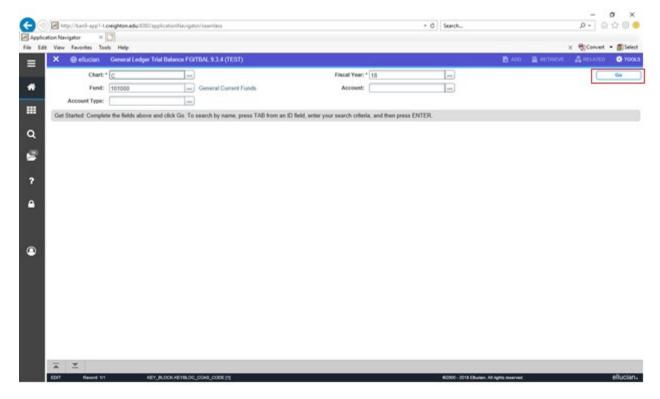
#### B8 - FGITBAL - Note: Options Highlighted in Red



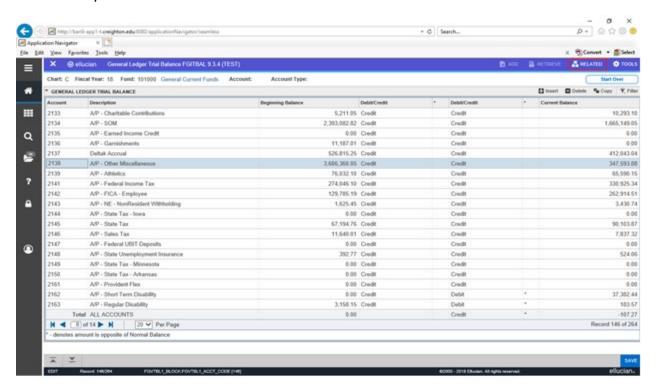
#### Options, Query General Ledger Activity



#### B9 - FGITBAL - Note: 'Go' button Highlighted in Red

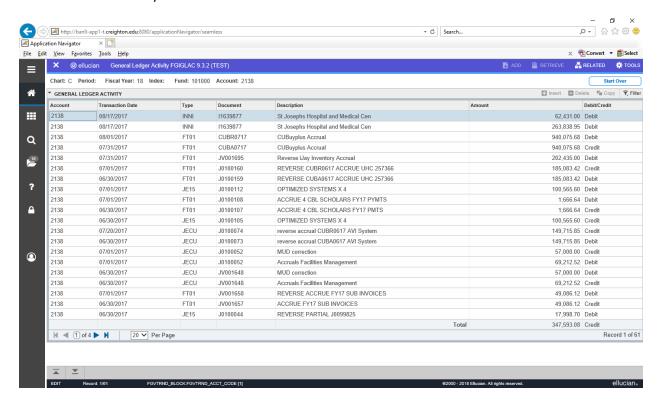


Click Go and you see all the account balances

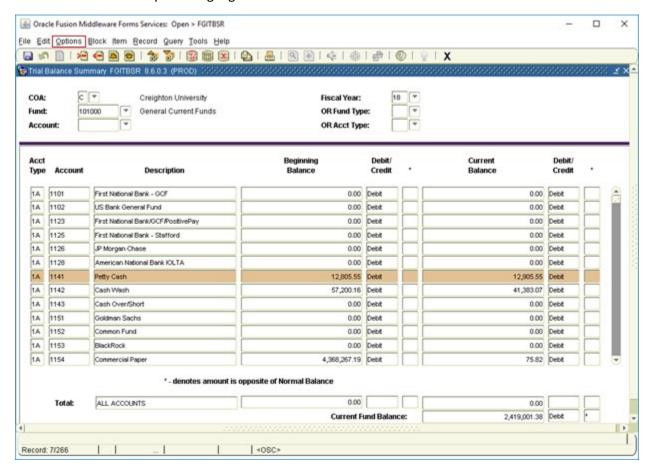


Highlight a particular Balances and then choose Related [Highlighted in Red], Query General Ledger Activity

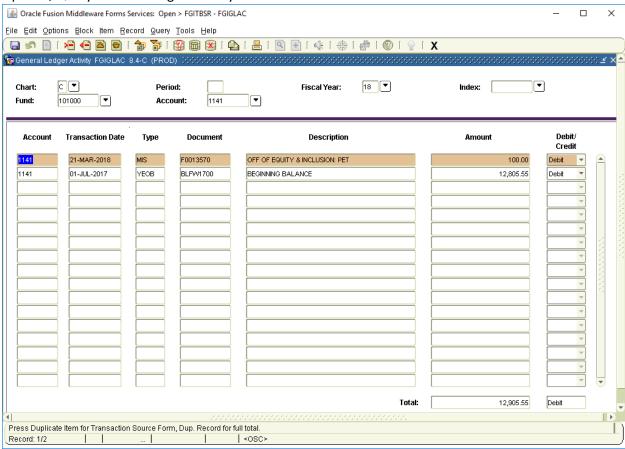
#### To show the GL Activity for that GL Account



#### B8 - FGITBSR - Note: Options Highlighted in Red

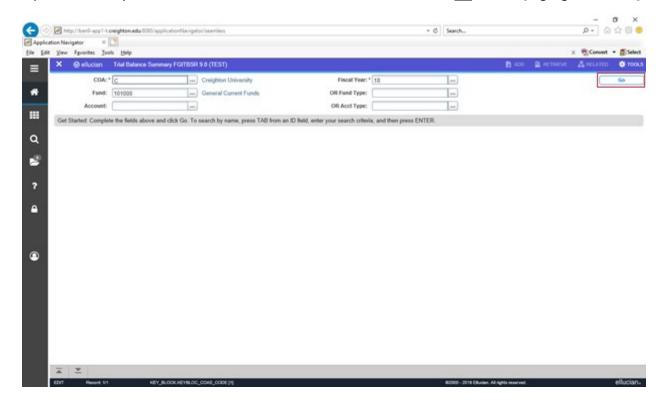


#### Options, Query General Ledger Activity

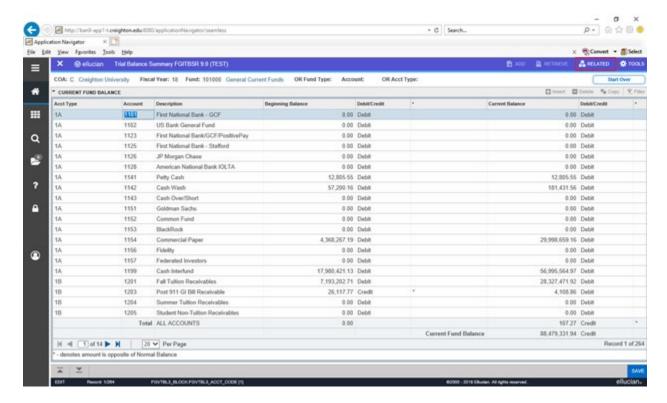


#### B9 - FGITBSR

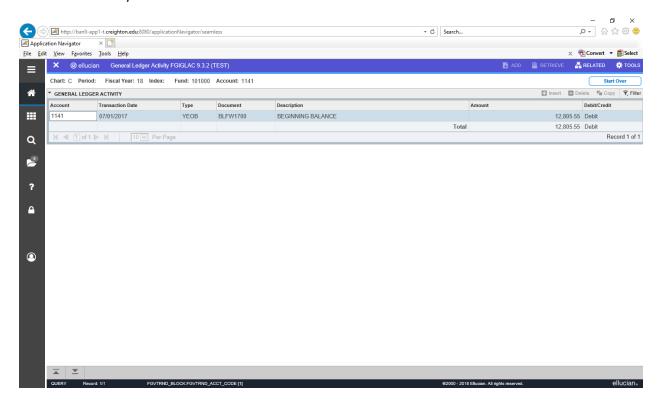
Input the values you wish to use to define the search and then Click the 'Go' button [Highlighted in Red]



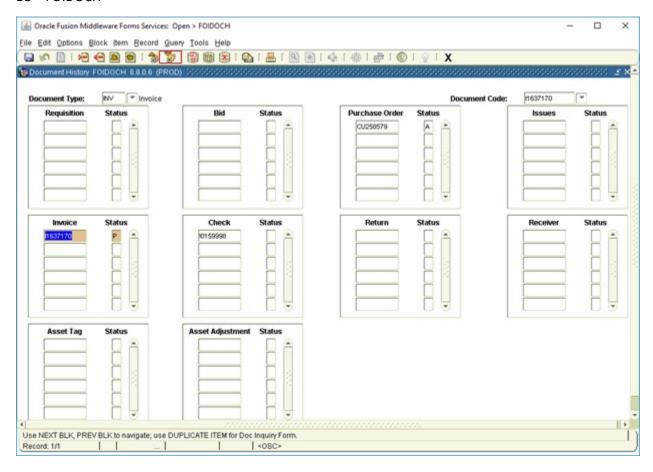
#### Where you get these detail lines



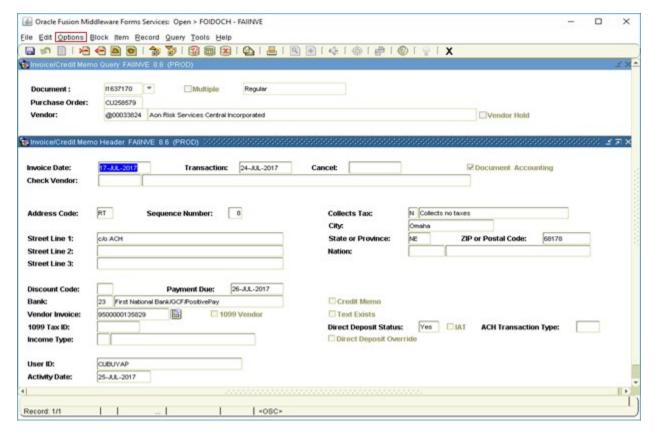
#### to see THIS activity

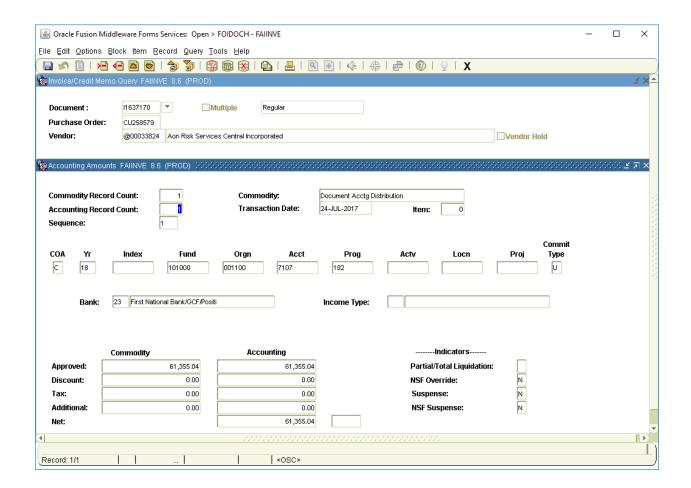


#### **B8 - FOIDOCH**

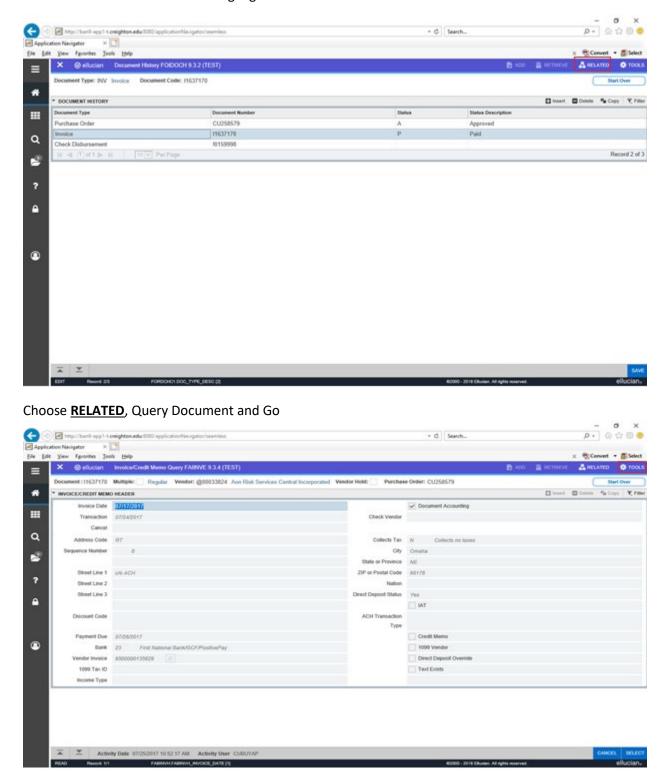


Input the Invoice number and Invoice Information and Next Block [Highlighted in Red]



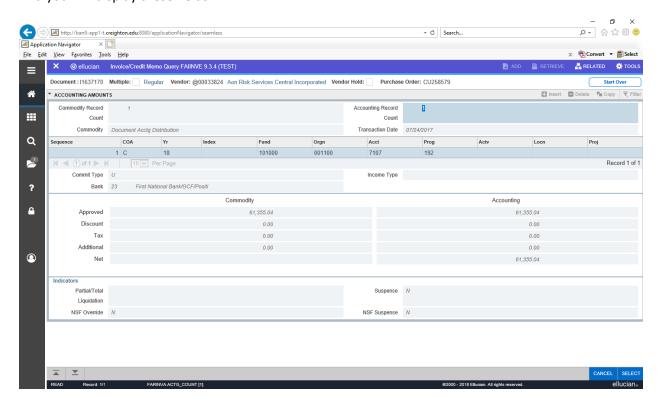


#### B9 - FOIDOCH - Note: RELATED Highlighted in Red

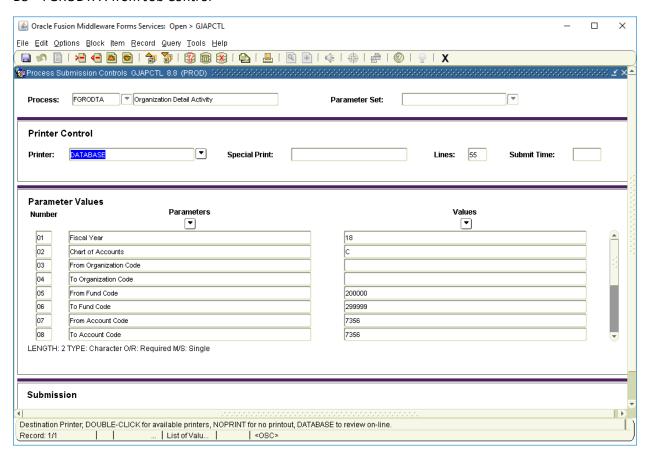


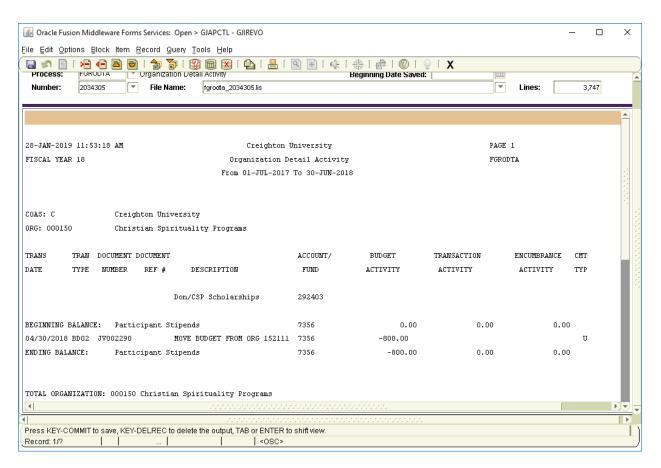
Choose **TOOLS** [Highlighted in Red] and Accounting Amounts

#### And you will display these fields

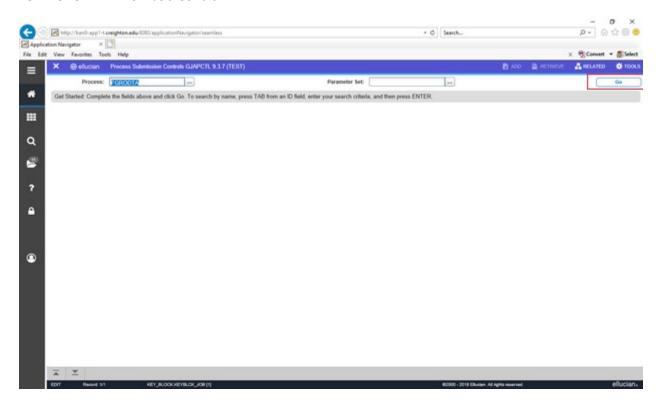


#### B8 - FGRODTA: from Job Control

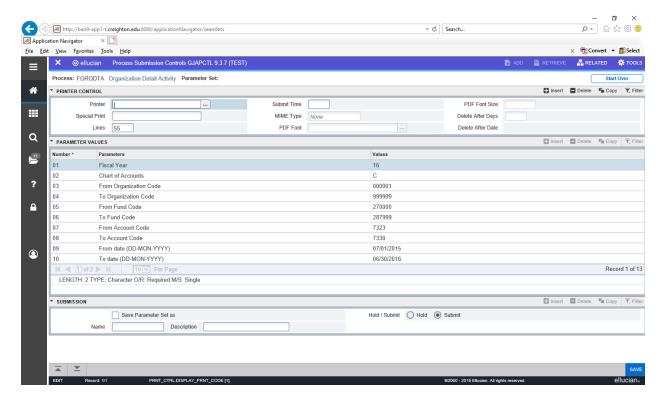




#### B9 - FGRODTA - from Job-Control



Click Go and you see the defined parameters – Then Submit from the bottom section



### Output from B9 for FGRODTA

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		OWNE	/N111/103427/7-13/4-10/3	278089					
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