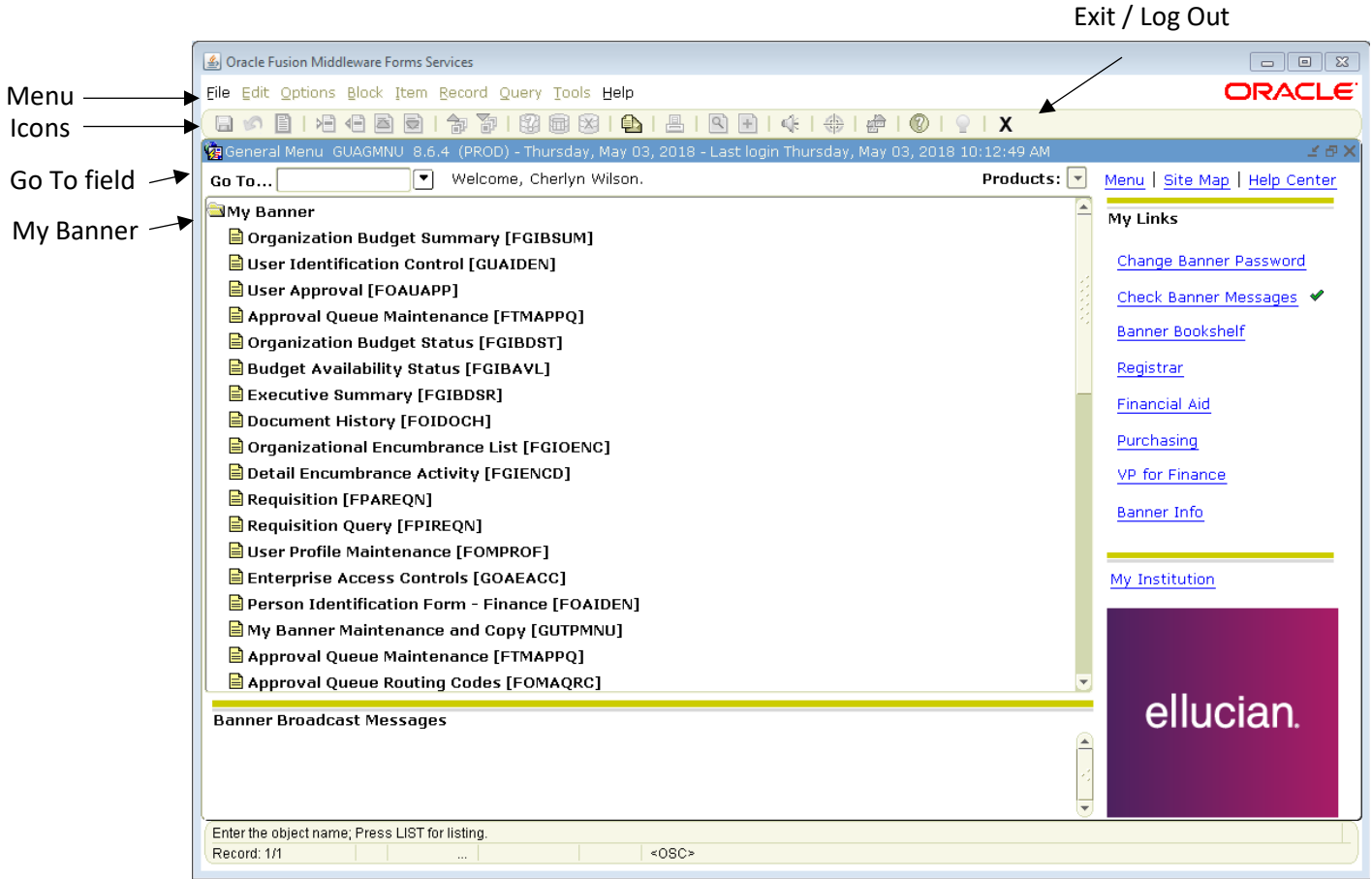
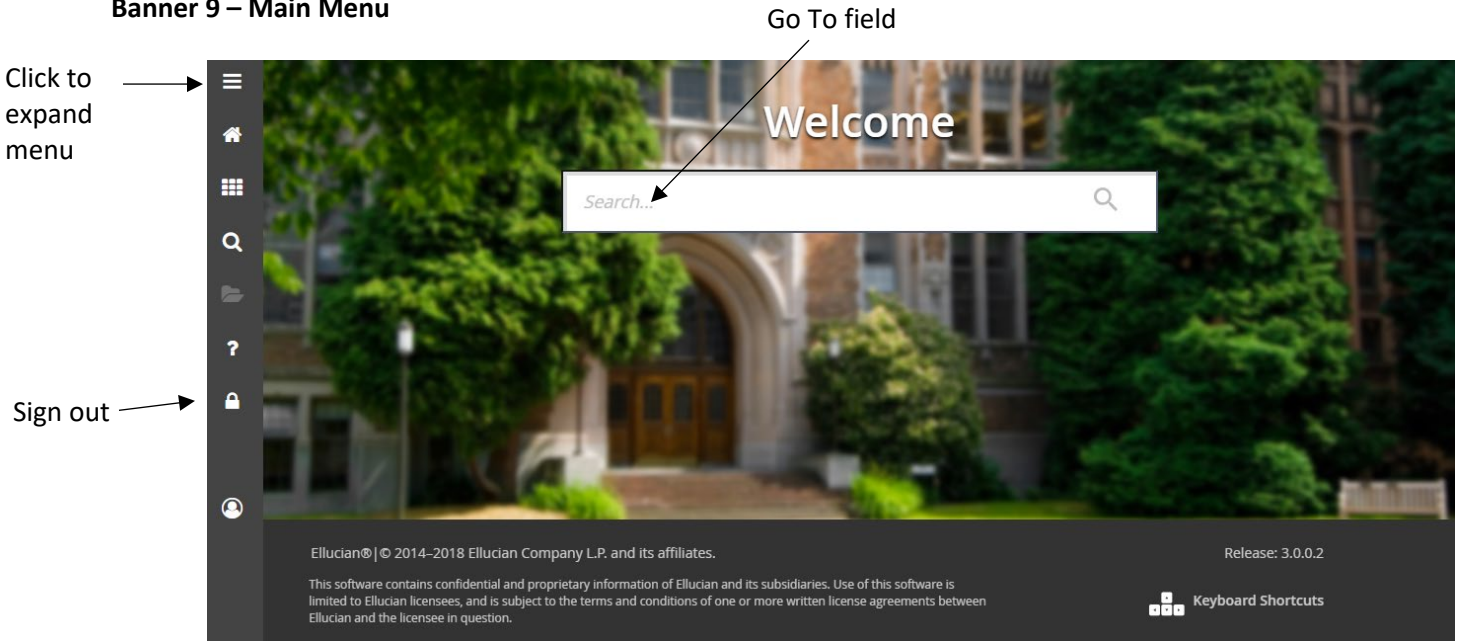


Banner 8 and Banner 9 - Screen Comparisons

Banner 8 – Main Menu



Banner 9 – Main Menu

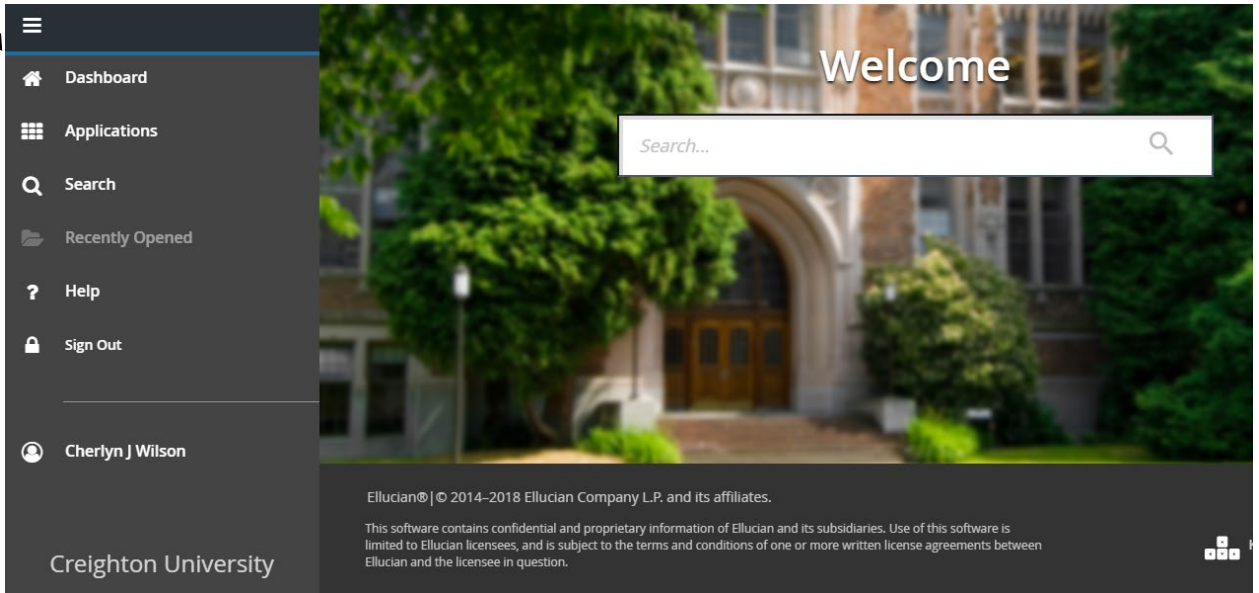


Banner 9 – My Banner location

My Banner
location in
Banner 9.

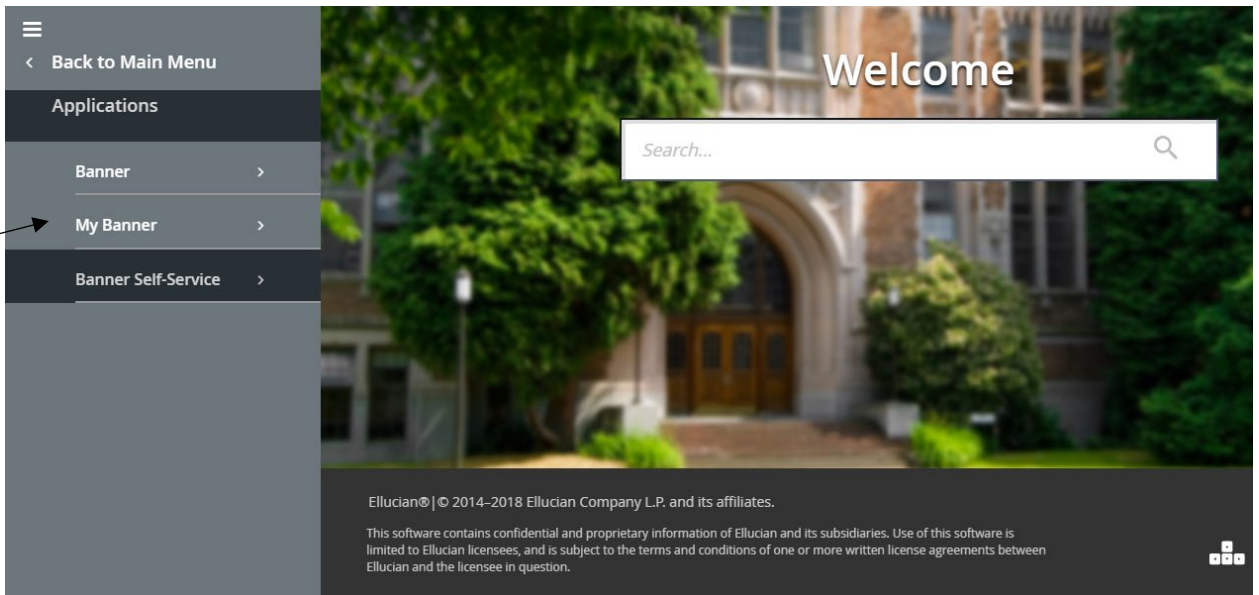
1. Click icon.

2. Click
Applications.



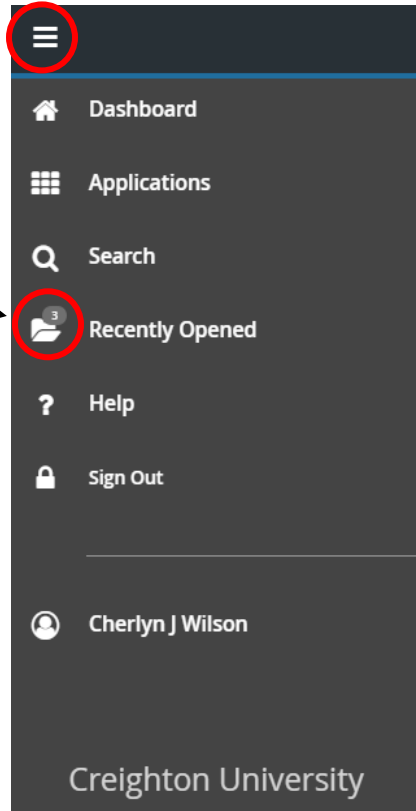
My Banner
location in
Banner 9.

3. Click **My Banner.**



Banner 9 - Recently Opened Forms

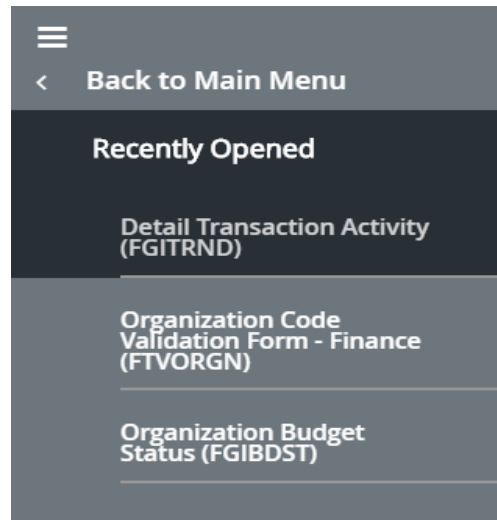
Click the **Main Menu** icon.



The number of recently opened forms will appear.

Click **Recently Opened**.

The amount of forms will increase as you go to other forms. This will reset when you log out.



Banner 9 Menu

The Banner 9 Menu will always stay on your screen, whether it is collapsed or not:

Organization Budget Status FGIBDST 9.3.4 (TEST)

Chart: C Fiscal Year: 18 Index: Query Specific Account

Organization: 405000 Mode 1: Innovation Fund: 101000

Account Type: Activity: Location:

ORGANIZATION BUDGET STATUS		
Account	Type	Title
5310	R	General Gift
5610	R	Sales and S
6050	L	Exempt Sal
6110	L	Non-exempt
6310	L	Student Em
6701	L	GCF Benefit
7315	E	Other Contr
7362	E	Professional
7363	E	Subscription
7365	E	Conf Regist
7374	E	Business M
7436	E	Plant Charg
7602	E	Computer S
7603	E	Computer E
7607	E	Computer S
7625	E	Maintenan

Organization Budget Status FGIBDST 9.3.4 (TEST)

Chart: C Fiscal Year: 18 Index: Query Specific Account

Organization: 405000 Mode 1: Innovation Fund: 101000

Account Type: Activity: Location:

ORGANIZATION BUDGET STATUS		
Account	Type	Title
5310	R	General Gi
5610	R	Sales and
6050	L	Exempt Sa
6110	L	Non-exem
6310	L	Student Er
6701	L	GCF Bene
7315	E	Other Cont
7362	E	Profession
7363	E	Subscriptic
7365	E	Conf Regis
7374	E	Business M
7436	E	Plant Char
7602	E	Computer
7603	E	Computer
7607	E	Computer
7625	E	Maintenan

EDIT Record: 1/23 FTVACCT_BLOCK.FTVA

Banner 8 – FGIBDST – with information

Options Menu

Help Menu – contains Extract Data

Roll Back – to clear screen of current information.

Account Type	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance
6050	L Exempt Salaries	618,144.00	604,851.67	0.00	13,292.33
6110	L Non-exempt Salaries-Regul	266,344.00	234,429.19	0.00	31,914.81
6120	L Non-exempt Salaries-Overt	0.00	3,789.66	0.00	-3,789.66
6198	L Salary Salvage	-51,802.87	0.00	0.00	-51,802.87
6310	L Student Employment	12,009.00	5,413.27	0.00	6,595.73
6701	L GCF Benefit Allocation	253,039.77	253,039.77	0.00	0.00
7054	E Printing	600.00	0.00	0.00	600.00
7303	E Data Processing	0.00	500.00	0.00	-500.00
7315	E Other Contracted Services	9,500.00	20,180.00	13,397.42	-24,077.42
7318	E Computer Hardware Maint.	0.00	105.00	0.00	-105.00
7319	E Computer Software Maint. c	0.00	65,678.61	20,260.82	-85,939.43
7322	E Other Maintenance Contrac	0.00	2,990.00	0.00	-2,990.00

Banner 9 – FGIBDST – with information

Related – contains forms you can go to from this screen. Previously the Options menu in Banner 8.

Tools – Export to spreadsheet (extract data) and print screen.

X - Exit – to previous screen.

Account	Type	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance
6050	L	Exempt Salaries	618,144.00	604,851.67	0.00	13,292.33
6110	L	Non-exempt Salaries-Regular	266,344.00	234,429.19	0.00	31,914.81
6120	L	Non-exempt Salaries-Overtime	0.00	3,789.66	0.00	-3,789.66
6198	L	Salary Salvage	-51,802.87	0.00	0.00	-51,802.87
6310	L	Student Employment	12,009.00	5,413.27	0.00	6,595.73
6701	L	GCF Benefit Allocation	253,039.77	253,039.77	0.00	0.00
7054	E	Printing	600.00	0.00	0.00	600.00
7303	E	Data Processing	0.00	500.00	0.00	-500.00
7315	E	Other Contracted Services	9,500.00	20,180.00	13,397.42	-24,077.42
7318	E	Computer Hardware Maint. Co...	0.00	105.00	0.00	-105.00
7319	E	Computer Software Maint. Con...	0.00	65,678.61	20,260.82	-85,939.43
7322	E	Other Maintenance Contracts	0.00	2,990.00	0.00	-2,990.00
7362	E	Professional Dues, Fees, Mem...	865.00	100.00	0.00	765.00

Start Over – clears information and takes you back to enter another fund/org. In Banner 8 – Roll Back.

Banner 8 – Options Menu – Transaction Detail Information

Options Menu

The screenshot shows the Oracle Banner 8 Options Menu. The 'Options' menu is open, and 'Transaction Detail Information [FGITRND]' is highlighted. The menu also includes 'Budget Summary Information [FGIBSUM]', 'Organization Encumbrances [FGIOENC]', and 'Format Display Preferences'. The main window displays a table of account types and their associated financial data.

Account Type	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance
6310	L Student Employment	12,009.00	5,413.27	0.00	6,595.73
6701	L GCF Benefit Allocation	253,039.77	253,039.77	0.00	0.00
7054	E Printing	600.00	0.00	0.00	600.00
7303	E Data Processing	0.00	500.00	0.00	-500.00
7315	E Other Contracted Services	9,500.00	20,180.00	13,397.42	-24,077.42
7318	E Computer Hardware Maint.	0.00	105.00	0.00	-105.00
7319	E Computer Software Maint. (0.00	65,678.61	20,260.82	-85,939.43
7322	E Other Maintenance Contrac	0.00	2,990.00	0.00	-2,990.00
7362	E Professional Dues, Fees, Me	865.00	100.00	0.00	765.00
7363	E Subscriptions, Books, Public	360.00	185.18	0.00	174.82
7364	E Entertainment	480.00	318.74	0.00	161.26
7365	E Conf Registration and Train	7,000.00	3,629.99	2,249.97	1,120.04
Net Total:		1,234,500.00	1,234,500.00	78,446.00	

Banner 9 – Related (Options) Menu – Transaction Detail Information

Related Menu

The screenshot shows the Oracle Banner 9 Related (Options) Menu. The 'RELATED' menu is open, and 'Transaction Detail Information [FGITRND]' is highlighted. The menu also includes 'Budget Summary Information [FGIBSUM]' and 'Organization Encumbrances [FGIOENC]'. The main window displays a table of account types and their associated financial data.

Account Type	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance
6310	L Student Employment	12,009.00	5,413.27	0.00	6,595.73
6701	L GCF Benefit Allocation	253,039.77	253,039.77	0.00	0.00
7054	E Printing	600.00	0.00	0.00	600.00
7303	E Data Processing	0.00	500.00	0.00	-500.00
7315	E Other Contracted Services	9,500.00	20,180.00	13,397.42	-24,077.42
7318	E Computer Hardware Maint.	0.00	105.00	0.00	-105.00
7319	E Computer Software Maint. (0.00	65,678.61	20,260.82	-85,939.43
7322	E Other Maintenance Contrac	0.00	2,990.00	0.00	-2,990.00
7362	E Professional Dues, Fees, Me	865.00	100.00	0.00	765.00
7363	E Subscriptions, Books, Public	360.00	185.18	0.00	174.82
7364	E Entertainment	480.00	318.74	0.00	161.26
7365	E Conf Registration and Train	7,000.00	3,629.99	2,249.97	1,120.04
Net Total:		1,234,500.00	1,234,500.00	78,446.00	

Banner 8 – Transaction Detail Activity Screen

Exit to return to FGIBDST

Account	Organization	Program	Activity Date	Type	Document	Field	Amount	Increase (+) or Decrease (-)
7364	425100	151	11-MAY-2010	INNI	I1285640	First National Bank	YTD	118.52 +
7364	425100	151	06-AUG-2009	INNI	I1231873	First National Bank	YTD	200.22 +

Banner 9 – Transaction Detail Activity

Exit to return to FGIBDST

Account	Organization	Program	Field	Amount	Increase (+) or Decrease (-)	Type	Document *	Description	Commit Type	Fund *	Activity
7364	425100	151	OBD	40.00	+	BD01	BDG10P12	FY10 Original Budget	U	101000	
7364	425100	151	OBD	40.00	+	BD01	BDG10P11	FY10 Original Budget	U	101000	
7364	425100	151	OBD	40.00	+	BD01	BDG10P10	FY10 Original Budget	U	101000	
7364	425100	151	OBD	40.00	+	BD01	BDG10P09	FY10 Original Budget	U	101000	
7364	425100	151	OBD	40.00	+	BD01	BDG10P08	FY10 Original Budget	U	101000	
7364	425100	151	OBD	40.00	+	BD01	BDG10P07	FY10 Original Budget	U	101000	
7364	425100	151	OBD	40.00	+	BD01	BDG10P06	FY10 Original Budget	U	101000	
7364	425100	151	OBD	40.00	+	BD01	BDG10P03	FY10 Original Budget	U	101000	
7364	425100	151	OBD	40.00	+	BD01	BDG10P05	FY10 Original Budget	U	101000	
7364	425100	151	OBD	40.00	+	BD01	BDG10P04	FY10 Original Budget	U	101000	
7364	425100	151	OBD	40.00	+	BD01	BDG10P02	FY10 Original Budget	U	101000	
7364	425100	151	OBD	40.00	+	BD01	BDG10P1C	FY10 Prd 01 Bdgt Correction	U	101000	
7364	425100	151	OBD	-40.00	-	BD01	BDG10P1R	FY10 Prd01 Bdgt Reversal	U	101000	
7364	425100	151	OBD	40.00	+	BD01	BDG10P01	FY10 Original Budget	U	101000	
			Total	480.00	+						

Start Over - Clears current information from the Transaction Detail Activity screen so you can look at another fund/org/account.

Banner 8 – Extract Data

Help Menu /
Extract Data

The screenshot shows the Oracle Fusion Middleware Forms Services interface. The 'Help' menu is open, and the option 'Extract Data with Key' is highlighted with a red circle. The main window displays a table of account data with columns for Account Type, Title, Adjust, Activity, Commitments, and Available Balance.

Account Type	Title	Adjust	Activity	Commitments	Available Balance
6310	L Student Employment		5,413.27	0.00	6,595.73
6701	L GCF Benefit Allocation		253,039.77	0.00	0.00
7054	E Printing	600.00	0.00	0.00	600.00
7303	E Data Processing	0.00	500.00	0.00	-500.00
7315	E Other Contracted Services	9,500.00	20,180.00	13,397.42	-24,077.42
7318	E Computer Hardware Maint.	0.00	105.00	0.00	-105.00
7319	E Computer Software Maint. (0.00	65,678.61	20,260.82	-85,939.43
7322	E Other Maintenance Contrac	0.00	2,990.00	0.00	-2,990.00
7362	E Professional Dues, Fees, Me	865.00	100.00	0.00	765.00
7363	E Subscriptions, Books, Public	360.00	185.18	0.00	174.82
7364	E Entertainment	480.00	318.74	0.00	161.26
7365	E Conf Registration and Train	7,000.00	3,629.99	2,249.97	1,120.04

Banner 9 – Export Data (Extract Data) and Print Screen Features

The screenshot shows the Banner 9 'TOOLS' menu. The 'Export' and 'Print' options are circled in red. The 'Export' option is labeled 'Export to spreadsheet' and the 'Print' option is labeled 'Print Screen'.

Item	Shortcut
Refresh	F5
Export	Shift+F1
Print	Ctrl+P
Clear Record	Shift+F4
Clear Data	Shift+F5

Banner 8 – SPAIDEN

Next Block

Enter netID

Oracle Fusion Middleware Forms Services: Open SPAIDEN

File Edit Options Block Item Record Query Tools Help

General Person Identification SPAIDEN 8.5.3.1 (BAN8)

ID: BBB16602 Bluejay, Billy B. Generate ID: [icon]

Current Identification Alternate Identification Address Telephone Biographical E-mail Emergency Contact Additional Identification

ID: BBB16602 Name Type: [dropdown]

Person

Last Name: Bluejay
First Name: Billy
Middle Name: Business Test Student
Prefix:
Suffix:
Preferred First Name:
Full Legal Name:

Non-Person

Name:

ID and Name Source

Last Update

User: NetIdProc
Activity Date: 25-MAY-2016
Origin: SPAIDEN

Original Creation

User:
Create Date:

Current identification number, overtyping to change.
Record: 1/1 | ... | <OSC>

Banner 9 - SPAIDEN

Enter netID

Click **Go** to see information.
In Banner 8, this was Next Block.

Creighton University

Cherlyn J Wilson Sign Out ?

General Person Identification SPAIDEN 9.3.6 (TEST)

ADD RETRIEVE RELATED TOOLS

ID: BBB16602 ... +

Go

Get Started: Fill out the fields above and press Go.

EDIT Record: 1/1 KEY_BLOCK_ID [1] ellucian

Banner 9 – SPAIDEN – Information filled in

Exit Screen →

Click tabs to see information. →

Start Over

Activity Date 05/25/2016 08:21:57 PM Activity User NetIdProc

SAVE

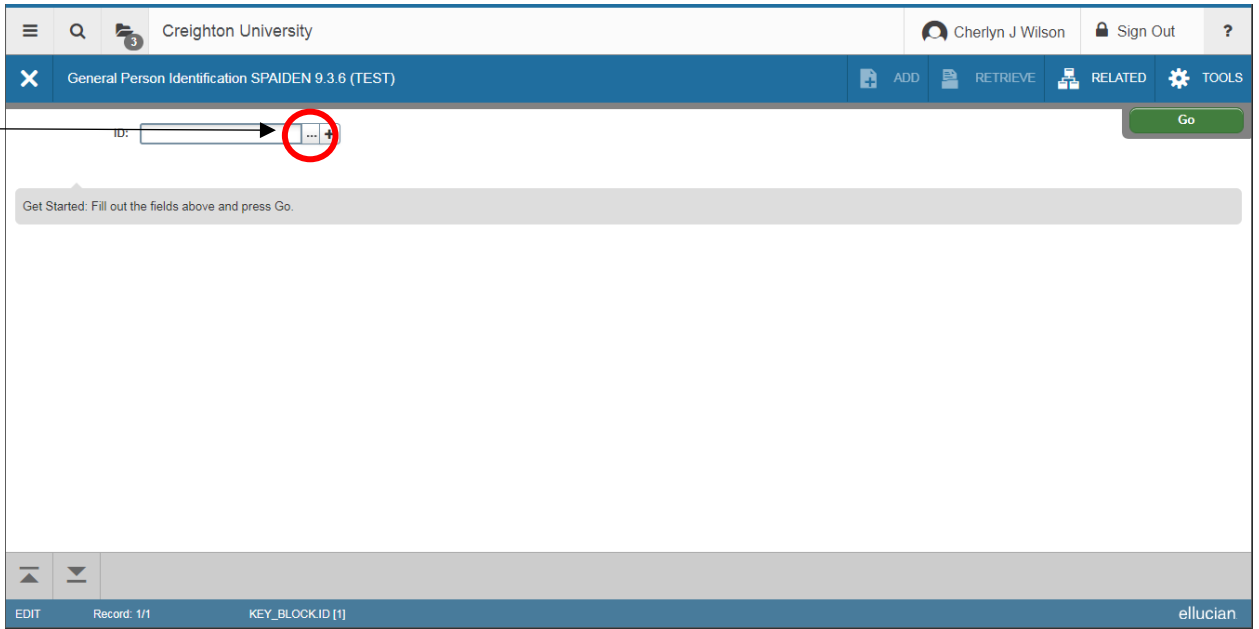
EDIT Record: 1/1 SPRIDEN_CURRENT.SPRIDEN_ID [1] ellucian

Start Over – clears information so you can look at another student.

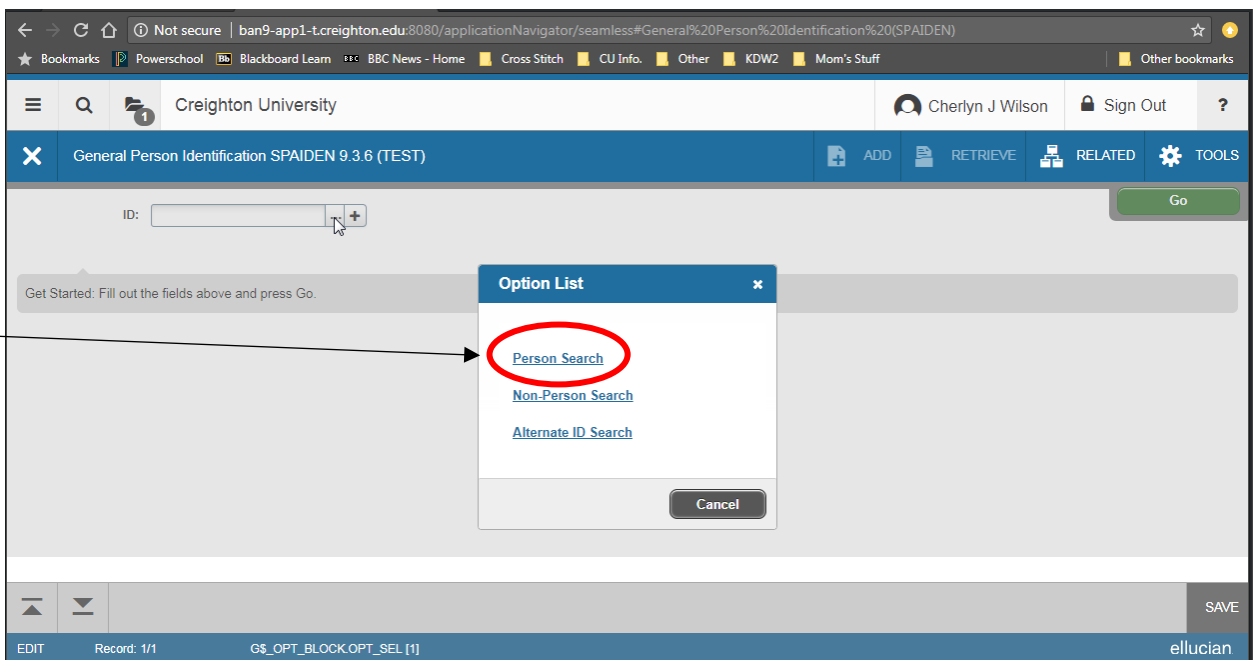
In Banner 8, this was the “Roll Back” icon.

Banner 9 – SPAIDEN – Name Search

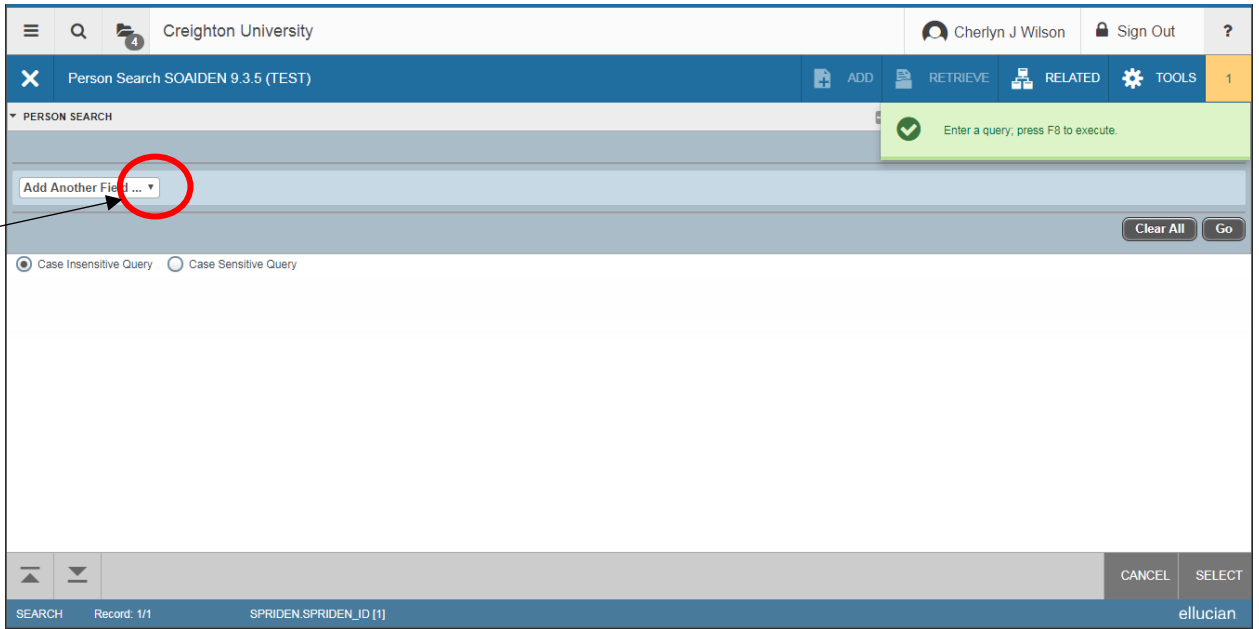
1. To search by name, click the ellipsis button.



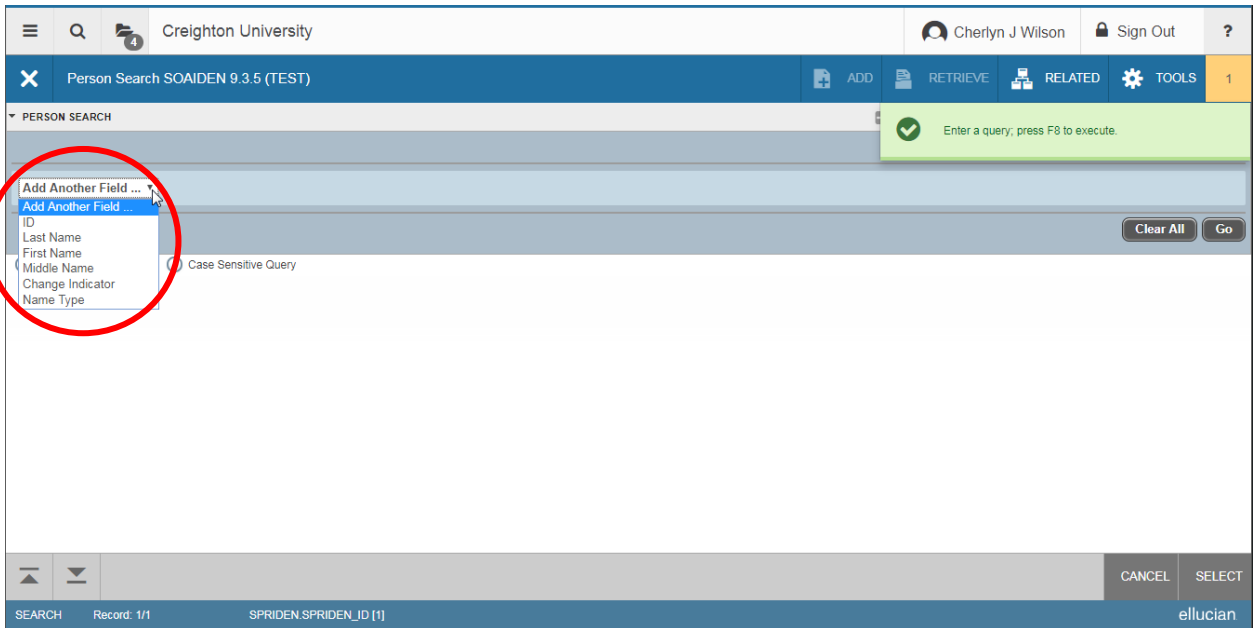
2. Select **Person Search**.

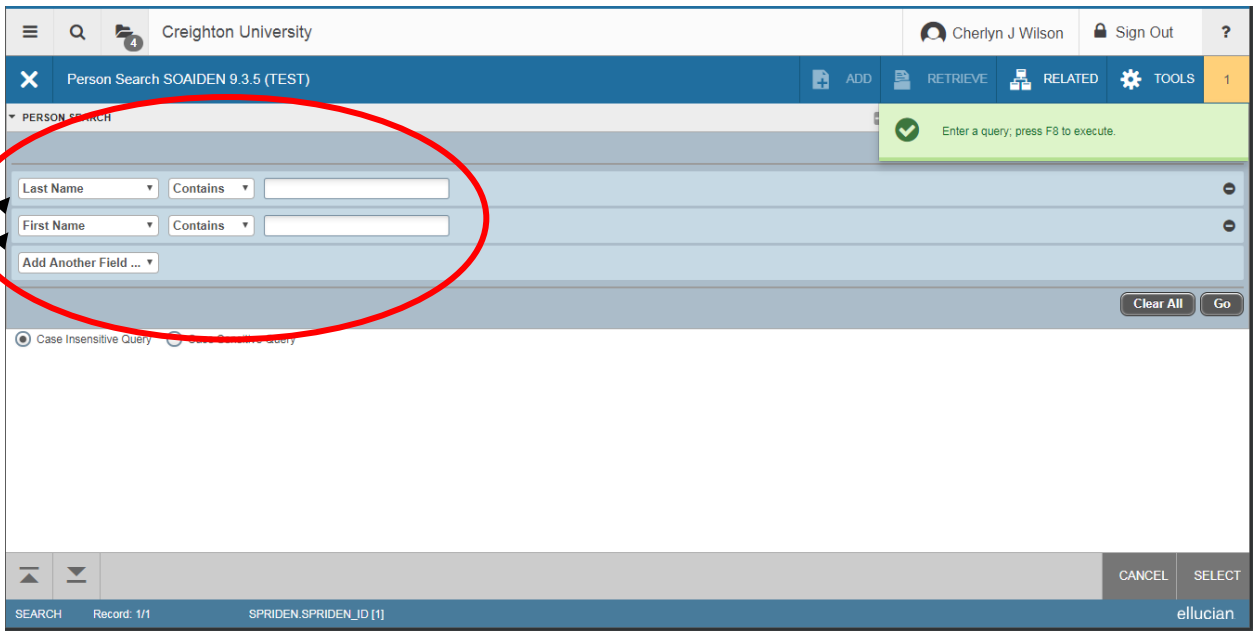


3. Click the dropdown arrow.

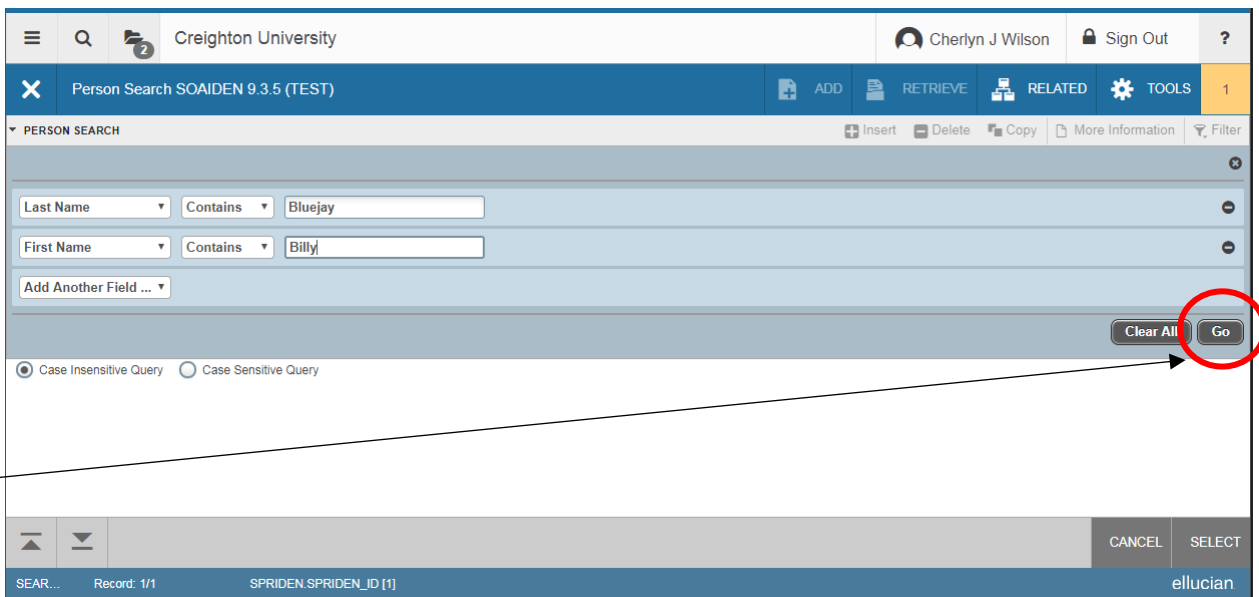


4. Select the field to search on.





5. You can select as many fields as necessary.



6. After filling in the fields, click **Go**.

Creighton University Cherlyn J Wilson Sign Out

Person Search SOAIDEN 9.3.5 (TEST) ADD RETRIEVE RELATED TOOLS

PERSON SEARCH Insert Delete Copy More Information Filter

ID	Last Name	First Name	Middle Name	Birth Date	Change Indicator	Prefix	Suffix	Name T
@00391336	Bluejay	Billy	Business Test Stu...	10/15/97	ID Change			
BBB16602	Bluejay	Billy	Business Test Stu...	10/15/97				

Filter Again

1 of 1 Per Page Record 1 of 2

Case Insensitive Query Case Sensitive Query

CANCEL SELECT

QUERY Record: 1/2 SPRIDEN.SPRIDEN_ID [1] ellucian

7. Results of the name search.

Click on the line you need and then click Select.

